

MIDDLESEX BOROUGH POLICE DEPARTMENT

POLICE OFFICER PRELIMINARY APPLICATION FOR EMPLOYMENT

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_  
(last) (first) (middle)

ADDRESS: \_\_\_\_\_  
(street)  
\_\_\_\_\_  
(city) (state) (zip)

DATE OF BIRTH: \_\_\_\_\_ DRIVER LICENSE NUMBER: \_\_\_\_\_ STATE: \_\_\_\_\_

TELEPHONE NUMBER: (\_\_\_\_) \_\_\_\_\_ \*SOCIAL SECURITY NUMBER: \_\_\_\_-\_\_\_\_-\_\_\_\_\_

Have you ever been arrested for and/or convicted of a crime, felony, misdemeanor, disorderly persons offense, petty disorderly persons offense or motor vehicle violation:  YES  NO

If YES, give details below:

<u>DATE</u>	<u>LOCATION</u>	<u>CHARGE</u>	<u>DISPOSITION</u>

(USE REVERSE SIDE OF THIS FORM IF NECESSARY TO COMPLETE THIS SECTION)

PTC CERTIFIED? YES  NO

ARE YOU A UNITED STATES CITIZEN? YES  NO

ARE YOU ABLE TO READ, WRITE AND SPEAK THE ENGLISH LANGUAGE? YES  NO

ARE YOU CURRENTLY EMPLOYED? YES  NO

MAY WE CONTACT YOU AT WORK? YES  NO

MAY WE CONTACT YOUR CURRENT EMPLOYER? YES  NO

ARE YOU CURRENTLY ON LAY-OFF STATUS AND SUBJECT TO RECALL? YES  NO

\*Applicants are not required to furnish Social Security Numbers pursuant to the Federal Privacy Act of 1974. They are requested for identification purposes and compliance with wage reporting laws.

BACKGROUND DATA: Completion of this part is not mandatory and is to be used with EEOC Guidelines and the State of New Jersey Affirmative Action Program. This part will be removed from the preliminary application and retained for departmental statistics.

A. Sex  Male  Female

B. Check the group you are a member of:

- 1.  Black (Non-Hispanic)    2.  White (Non-Hispanic)    3.  Hispanic
- 4.  Asian/Pacific Islander (also Indian subcontinent)    5.  American Indian or Alaskan Native

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EDUCATION: (Circle the number or letter showing the **highest level** of school you have completed)

Grammar or High School: 6 7 8 9 10 11 12 (or GED)

Some College: **U** Associate Degree: **V** Bachelor Degree: **W**

Some Post Graduate: **X** Masters Degree: **Y** Doctorate: **Z**

Number of College Credits \_\_\_\_\_

**Understanding and Agreements:**

As an applicant for the position of Police Officer with the Borough of Middlesex, I understand and agree that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true and accurate. If hired, I understand that I may be separated from employment if the Borough of Middlesex later discovers that information on this and other forms was incomplete, untrue or inaccurate. I give the Borough of Middlesex the right to investigate the information I have provided and talk with former employers/employees (except where I have indicated they may not be contacted). I give the Borough of Middlesex the right to secure additional job-related information about me. I release the Borough of Middlesex and its representatives from all liability for seeking such information. I understand that the Borough of Middlesex is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that, if employed, I may resign at any time and that the Borough of Middlesex may terminate me at any time in accordance with its established policies and procedures. No representatives of the Borough of Middlesex may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug or psychological tests, or any other conditions of employment. I understand that the position of Police Officer will involve complete background and criminal checks.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Conditions of Employment:**

Please be advised that all offers of employment are conditional of the applicant passing a mandatory criminal background check and drug test. A pre-employment physical may also be required in addition to any other condition of employment. Pursuant to department policy all applicants for Police Officer are required to sign a consent form for drug testing and if the drug test results are positive and are not accounted for by legal use of prescription or non-prescription drugs the applicant shall be ineligible for hire unless they can establish a legal basis for the use of the drug or controlled substance for which they tested positive. *(For your application to be considered, you must sign and date below)*

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_