MIDDLESEX BOROUGH POLICE DEPARTMENT
1101 MOUNTAIN AVENUE, MIDDLESEX, NJ 08846
732-356-1900 • 732-356-7218

CIVILIAN COMPLAINT INFORMATION FORM

The members of the Middlesex Borough Police Department are committed to providing law enforcement services that are fair, effective, and impartially applied. It is in the best interests of everyone that your complaint about the performance of an individual officer is resolved fairly and promptly. The Middlesex Borough Police Department has formal procedures for investigating your complaint. The procedures below are designed to ensure fairness and protect the rights of both citizens and police officers:

1. Reports or Complaints of officer/employee misconduct must be accepted from any person, including anonymous sources, at any time. *Your personal information is optional*.

2. Complaints shall be accepted regardless of age, race, ethnicity, religion, gender, sexual orientation, disability, or immigration status of the complaining party.

3. Your complaint will be sent to a superior officer or a specially trained internal affairs officer who will conduct a thorough and objective investigation.

4. You might be asked to help in the investigation by giving a detailed statement about what happened or providing other important information or documents.

5. All complaints against law enforcement officers are thoroughly investigated. You will be kept informed of the status of the investigation and its ultimate outcome, if requested, and you provide contact information. The exact discipline imposed is confidential, but you will be advised of the ultimate finding, namely:
   a. *Sustained*: A preponderance of the evidence shows an officer violated any law; regulation; directive, guideline, policy, or procedure issued by the Attorney General or County Prosecutor; agency protocol; standing operating procedure; rule; or training.
   b. *Unfounded*: A preponderance of the evidence shows that the alleged misconduct did not occur.
   c. *Exonerated*: A preponderance of the evidence shows the alleged conduct did occur, but did not violate any law; regulation; directive, guideline, policy, or procedure issued by the Attorney General or County Prosecutor; agency protocol; standing operating procedure; rule; or training.
   d. *Not Sustained*: The investigation failed to disclose sufficient evidence to clearly prove or disprove the allegation.

6. If our investigation shows that a crime might have been committed, the Middlesex County Prosecutor will be notified. You might be asked to testify in court.

7. If our investigation results in an officer being charged with a violation of department rules, you might be asked to testify in a departmental hearing.

8. If our investigation shows that the complaint is unfounded or that the officer acted properly, the matter will be closed.

9. Internal affairs investigations are confidential and all disciplinary hearings shall be closed to the public unless the defendant officer requests an open hearing.

10. You may call the Administration Division Commander who supervises the Professional Standards Unit at 732-356-1900 x 340 or email professionalstandards@middlesexpd.com with any additional information or any questions about the case.